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| **BORANG ADUAN KEROSAKAN/MEMOHON PEMBAIKAN RUMAH/FLAT SEWA KERAJAAN DI BAWAH KAWALAN KEMENTERIAN PERTAHANAN** |

**Sila isi dan lengkapkan borang dengan menggunakan HURUF BESAR**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **BAHAGIAN 1 – KETERANGAN PENGHUNI** | | | | | | | | | | | | | | | | | |  |
| No/Pkt/Nama: |  | | | | | | | | | | | | | | | | |  |
| No Kad Pengenalan ABDB/Pintar: | | | | |  | | | | | Jawatan: | | |  | | | | |  |
| Sub-Unit: |  | | | | | | | | | Unit: | | |  | | | | |  |
| Alamat Rumah: |  | | | | | | | | | | | | | | | | |  |
| No. Telepon: | Pejabat | |  | | | Rumah | | |  | | | Bimbit | |  | | | |  |
| Tarikh Melapor Kerosakan: | | | | | |  | | | | | | | | | | | |  |
| **BAHAGIAN 2 – KETERANGAN KEROSAKAN/KERJA/PEMELIHARAAN DIPOHONKAN** | | | | | | | | | | | | | | | | | |  |
| 1. Aduan: | | | | | | | | | | | | | | | | | |  |
| -Lokasi : | | | | | | | | | | | | | | | | | |
| -Punca/Sebab: | | | | | | | | | | | | | | | | | |  |
| 2. Aduan: | | | | | | | | | | | | | | | | | |  |
| -Lokasi: | | | | | | | | | | | | | | | | | |  |
| -Punca/Sebab: | | | | | | | | | | | | | | | | | |  |
| 3. Aduan: | | | | | | | | | | | | | | | | | |  |
| -Lokasi: | | | | | | | | | | | | | | | | | |
| -Punca/Sebab: | | | | | | | | | | | | | | | | | |  |
| 4. Aduan: | | | | | | | | | | | | | | | | | |  |
| -Lokasi: | | | | | | | | | | | | | | | | | |  |
| -Punca/Sebab: | | | | | | | | | | | | | | | | | |  |
| 5. Aduan: | | | | | | | | | | | | | | | | | |  |
| -Lokasi: | | | | | | | | | | | | | | | | | |  |
| -Punca/Sebab: | | | | | | | | | | | | | | | | | |  |
| **BAHAGIAN 3 – PENGAKUAN PENGHUNI** | | | | | | | | | | | | | | | | | |  |
| Saya mengaku bahawa kerosakan yang tersebut di atas adalah bukan di luar kelaziman kegunaan biasa *(wear and tear).* Bersama ini disertakan satu rajah/gambar kerosakan yang dinyatakan di atas.   |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | - |  |  | - |  |  |  |  |  |  |   Tarikh Tandatangan Penghuni | | | | | | | | | | | | | | | | | |  |
| **Peringatan:**  Bukan kerosakan kecil yang harga pembaikan melebihi $100.00 bagi setiap kerosakan [\*] Perabot-perabot | | | | | | | | | | | | | | | | | |  |
| **BAHAGIAN 4 – PEMERIKSAAN KERJA DAN PEMELIHARAAN**  **(Untuk Kegunaan Pejabat Perumahan, Jabatanarah Logistik)** | | | | | | | | | | | | | | | | | |  |
| **Sila tanda √ yang berkenaan** | | | | | | | | | | | | | | | | | |  |
| Kategori Kerosakan (Respons): | | | | Kecemasan | | |  | Kritikal | | |  | Segera | | |  | Rutin |  |  |
| Tarikh Pemeriksaan: | |  | | | | | | | | | Rujuk Fail: | | | |  | | |  |
| **PIHAK PENGURUS ATAU WAKIL HENDAKLAH MEMBERI MAKLUM BALAS DALAM MASA 2 MINGGU DARI TEMPOH PIHAK TUAN MENERIMA BORANG ADUAN INI. TERIMA KASIH..**   |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | - |  |  | - |  |  |  |  |  |  |   Tarikh No/Pkt/Nama/Tandatangan PW Perumahan | | | | | | | | | | | | | | | | | |  |
| **BAHAGIAN 5 – SOKONGAN PEGAWAI PERUMAHAN** | | | | | | | | | | | | | | | | | |  |
| **DISOKONG/TIDAK DISOKONG** | | | | | | | | | | | | | | | | | |  |
| |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | - |  |  | - |  |  |  |  |  |  |   Tarikh No/Pkt/Nama/Tandatangan Pegawai | | | | | | | | | | | | | | | | | |  |
| **\*SILA KEMBALIKAN SEMULA BORANG PENGESAHAN PEMBAIKAN/ PEMELIHARAAN RUMAH/FLAT SEWA KERAJAAN SETELAH SELESAI PEMBAIKAN / PEMELIHARAAN SESEGERANYA\*** | | | | | | | | | | | | | | | | | |  |
| Yang Mulia **Surat Rujukan Bilangan:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Pengarah  Jabatanarah Logistik  Kementerian Pertahanan  Bolkiah Garison BB3510  Brunei Darussalam  (UP: Pejabat Perumahan) **Tarikh:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | |
| **BORANG PENGESAHAN PEMBAIKAN/ PEMELIHARAAN RUMAH/FLAT SEWA KERAJAAN** | | | | | | | | | | | | | | | | | | |
| **PENGESAHAN TUAN PUNYA RUMAH** | | | | | | | | | | | | | | | | | | |
| Dengan ini saya dengan sukacita memaklumkan bahawa \*kerja-kerja pembaikan/ pemeliharaan telah:   |  |  | | --- | --- | |  | Telah diperbaiki sesuai mengikut permohonan | |  |  | |  | \*Pembaikan/Pemeliharaan | | | | | | | | | | | | | | | | | | | |
| **PEMBAIKAN/PEMELIHARAAN YANG DILAKSANAKAN** | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | |
| |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | - |  |  | - |  |  |  |  |  |  |   Tarikh Nama/Tandatangan Tuan Punya Rumah/ Wakil | | | | | | | | | | | | | | | | | | |
| **Perhatian:** *Sila kembalikan borang ini* ***(mukasurat 1405 – 2 – 2 sahaja)*** *kepada Pejabat Perumahan, Jabatanarah Logistik, Kementerian Pertahanan setelah lengkap diisi dan ditandatangani oleh Tuan/Puan Punya Rumah atau wakil serta penghuni bagi tindakan selanjutnya.* ***Kegagalan mengembalikan borang ini boleh melambatkan sebarang tindakan yang berkaitan.*** | | | | | | | | | | | | | | | | | | |
| **PENGESAHAN PENGHUNI** | | | | | | | | | | | | | | | | | | |
| Dengan ini saya dengan sukacita mengesahkan aduan kerosakan bahawa kerja-kerja pembaikan/ pemeliharaan telah:   |  |  | | --- | --- | |  | Selesai \*diperbaiki/dipelihara | |  |  | |  | Tidak semua diperbaiki seperti yang dipohonkan | | | | | | | | | | | | | | | | | | | |
| Alamat Rumah/Flat Sewa**:** | | | | | | | | | | | | | | | | | | |
| |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | - |  |  | - |  |  |  |  |  |  |   Tarikh Nama/Tandatangan Penghuni | | | | | | | | | | | | | | | | | | |
| **\*SILA KEMBALIKAN SEMULA BORANG PENGESAHAN PEMBAIKAN/ PEMELIHARAAN RUMAH/FLAT SEWA KERAJAAN INI SETELAH SELESAI.\*** | | | | | | | | | | | | | | | | | | |